



CITY OF BATTLE CREEK

BATTLE CREEK EXECUTIVE AIRPORT AT KELLOGG FIELD



August 1, 2020

Dear Airport Users,

Effective August 1, 2020, Vector Airport Systems will assume the operation, billing, and collection of landing fees on behalf of the Battle Creek Executive Airport. Vector is an automated system that collects aircraft operations data and applies that to any applicable fees for the airport.

Vector will assume the current airport landing fee rate approved by the Battle Creek City Commission for general aviation transient aircraft weighing over and including 8,000 lbs. MTOW. Landing fees for transient aircraft are shown below:

- \$48 for aircraft 8,000 – 12,5000 lbs.
- \$77 for aircraft 12,501 – 24,999 lbs.
- \$130 for aircraft 25,000 – 54,999 lbs.
- \$176 for aircraft 55,000 – 89,999 lbs.
- \$265 for aircraft 90,000 – 129,000 lbs.
- \$2.38 per 1000 lbs. for aircraft 130,000 lbs.+ (rounded to the nearest thousand lb.)

Vector Airport Systems will be mailing a monthly invoice to an aircraft's registered owner after the conclusion of each month. Vector Airport Systems offers a self-service portal (<https://myaccount.vector-us.com>) that allows operators to

- process credit card payments
- enroll in electronic invoicing
- request invoices via email or download invoices to Excel
- view account history
- update contact information

For non-credit card payments, Vector also offers the following:

- Checks: Checks can be mailed to the remittance address shown in the upper left corner of your invoice and should include the Invoice Number or Operator ID. Since Vector handles the billing for multiple airports, please make sure your payment is mailed to the airport payment address shown on your invoice.
- ACH/Wire Payments – Please email billing@vector-us.com to get banking details. Remittance information should also be sent to this email address.

Please contact Vector Airport Systems directly for payment and/or billing inquiries. Vector Airport Systems can be reached at 1-888-588-0028 or by email at billing@vector-us.com Their office hours are Monday through Friday 9 am to 5pm EST with offices closed most federal holidays, the Friday after Thanksgiving, and the afternoon of Christmas Eve.

Sincerely,

Lawrence Bowron
Aviation Director